

REGULAR MEETING  
KAYCEE TOWN HALL  
March 9, 2021  
7:00 P.M.

**Present:** Mayor: Crosby Taylor. Councilmembers: Barry Gehrig, Audrey Davis, and Tristan Allen. Clerk: Kristen LeDoux. Public Works: K. Rex Maxwell. Law Enforcement: Shane Greet. Public: Candi Long, Penny Hamilton, and Alex Hargrave (Buffalo Bulletin via phone).

Mayor Taylor called the regular meeting to order at 7:00 p.m.

**MAINTENANCE REPORT:**

Mr. Maxwell stated that a couple of water meters froze during the severe cold weather but are repaired now. He asked if the Council had reviewed the quote for additional dumpsters, as we do not have any additional large ones for events.

**LAW ENFORCEMENT:**

Deputy Greet gave his report for February and entertained any questions from the Council.

**NEW BUSINESS:**

**Penny Hamilton (Penny's Shearing Shed):** Ms. Hamilton asked for permission to replace half of the carpet in her room with a flooring more suited for a salon. The renters contract currently states that a room must be returned to its original state when a renter leaves, and Ms. Hamilton requested that portion of the contract be waived. The Council asked that Ms. Hamilton bring back her choice of flooring to the Council for approval.

**Candi Long:** Ms. Long presented the Council with pictures of the sidewalk near her residence. The area is extremely low and in poor repair, causing lots of ice during the winter. The Council will find out who owns the sidewalk and make a plan to move forward.

**KATS Bus:** The Council was presented with a 1% grant request. They will review the request again during budget preparation.

2<sup>nd</sup> Reading Ordinance 2021.01: Ordinance 2021.01 is an ordinance updating the current sewer ordinance. Councilwoman Davis moved to approve Ordinance 2021.01 on second reading. Councilwoman Allen seconded. Motion carried.

Clerkbooks Proposal: Ms. LeDoux presented the Council with a quote to update the utility billing and accounting software. Both systems are outdated and not working efficiently. The Council agreed it was time to upgrade and a decision will be made at the March 23<sup>rd</sup> meeting.

Landfill Testing: I.M.E. has offered to continue their testing services as needed without a new contract. The Council agreed that they would like to continue using I.M.E. but would prefer to do a contract renewal.

Garbage Containers: The Council would like to purchase more garbage containers so that we are prepared to accommodate events and new customers. Councilman Gehrig moved to approve ordering new containers as needed. Councilwoman Davis seconded. Motion carried.

### **Old Business:**

Public Records Policy: An updated public records policy is being written for approval.

**LEGAL ISSUES:** None.

**MINUTES:** Councilwoman Davis moved to approve the minutes from the last regular meeting on February 23<sup>rd</sup> as presented. Councilwoman Allen seconded. Motion carried.

### **TREASURER'S REPORT:**

Ms. LeDoux presented the Council with a year-to-date financial report. Councilman Gehrig moved to approve the report as presented. Councilwoman Davis seconded. Motion carried.

**Approval of Bills:** The following bills were audited and approved for payment: Bargreen Ellingson, Supplies - \$112.54; C.E.P.I., Professional Fees - \$3,567.89; Dpt. of Workforce Services, Payroll Liability - \$308.52; EFTPS, Payroll Liability - \$2,982.96; Energy Labs, Testing - \$22.00; Frandson Safety, Testing - \$22.00; Great-West Trust, Payroll Expense - \$40.00; Montana Dakota Utilities, Utilities - \$1,414.00; Range, Telephone - \$315.19; Wyoming Network, Advertising - \$25.00; Wyoming Retirement, Payroll Expense - \$2,200.90; Xerox, Rental/Lease - \$153.96. Councilwoman Allen moved to approve the bills as presented, while holding back the C.E.P.I. bill for more information. Councilman Gehrig seconded. Motion carried.

**Adjournment:** With no further business the regular meeting was adjourned at 8:00 p.m.

---

Crosby Taylor, Mayor

---

Kristen LeDoux, Town Clerk